**20 Examples of Rapport Building Satements**

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| # | Rapport Building Statements  |
| 1 | “How is your day going?” |
| 2 | “Right, let’s get this issue fixed…” |
| 3 | “We’ll look into this immediately” |
| 4 | “I can help” |
| 5 | “I will take care of that” |
| 6 | “I can’t imagine how stressful it is…” |
| 7 | “I’ll sort that for you immediately” |
| 8 | “We thank you for letting us know about this” |
| 9 | “I understand” |
| 10 | “I'm Really Sorry About This, I'll Get It Sorted For You", "Can You Tell Me Your Account # and I'll Have a Look For You" |
| 11 | “Let’s see how we can solve this.” |
| 12 | “I'm On Your Side, However We Should Find a Solution Right Now Which Is...” |
| 13 | “Good [Morning/Afternoon/Evening], This Is [Your Name] Speaking. How Can I Make Your Day Easier?" |
| 14 | “Hello! You're Speaking With [Your Name] From [Company Name]. How Can I Provide You With Excellent Service Today?" |
| 15 | “Once We've Resolved This Issue, I'll Follow up With You to Ensure Everything is Working Smoothly." |
| 16 | “Do You Mind Holding 2-3 Minutes While I Research or Process Your Request?" |
| 17 | “I Will Fix This Issue For You" |
| 18 | “No Worries, I Will Help You Get This Issue Resolved" |
| 19 | “It Would Be Hard For Me To Understand How You Feel, But I Can Tell You That I Care..." |
| 20 | “Is There Anything Else I Can Help You With?" |